

BOARD OF TRUSTEES MINUTES
REGULAR MEETING
March 11, 2009

CALL TO ORDER

Board of Trustees Chair Carole M. Harper called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:30 p.m., in the Board Room, Henderson Hall. Chair Harper stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, time and place of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings is posted on the bulletin board opposite the President's Office, was mailed to the Daily Record and Star Ledger, and was filed with the Clerk of the County of Morris on November 20, 2008.

ROLL CALL

Trustees Advokat, Ezyske, Geiger, Santiago, Serafino, Strawn, and Chair Harper were in attendance. Trustees Johnson, Longo, Omland, and Weisberg were absent. Attorney Chait, Alumni Trustee Papiro, and President Yaw were also in attendance.

ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on March 11, 2009, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:30 p.m., Board Room, Henderson Hall.

1. Appointments
2. Compensation for Professional Services
3. Adjunct Faculty Appointment Revisions, Spring Semester 2009
4. Acceptance of Retirements and Termination
5. Authorization to Recruit for Biology/Chemistry, Mathematics, and Learning Resource Center Positions
6. Placement of Adjuncts at the Adjunct II Status
7. Labor relations and legal matters.

It is anticipated that all of the above items may be disclosed to the public at the reconvened session of the Board at 7:00 p.m., with the exception of Item #7.

Upon the motion of Trustee Geiger and the second of Trustee Strawn, Chair Harper called for discussion by members of the Board. There being no discussion, Chair Harper called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:32 p.m. The public meeting reconvened at 7:00 p.m.

APPROVAL OF MINUTES

Chair Harper called for consideration of the minutes of the regular meeting of February 18, 2009, including the closed session. Upon the motion of Trustee Geiger and the second of Trustee Advokat, Chair Harper called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor.

REPORT OF THE PRESIDENT

President Yaw referred the Board to the written President's Report that is on file in the Office of the President.

REPORT OF THE TREASURER

Treasurer Advokat moved for the adoption of the following resolutions.

- A. RESOLVED, That checks numbered 31108 through 31969 in the amount of \$1,421,953.60, be approved and payment authorized from the Current General Fund (includes expenditures from the Plant Fund, Campus Life Fund, Financial Aid Maintenance Checks, and Student Refund Checks).

Trustee Geiger seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. RESOLVED, That checks numbered 9326 through 9383 in the amount of \$197,697.05, be approved and payment authorized from the Bookstore Fund.

Trustee Geiger seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors for purchases following public advertising:

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B0809-44JB	Magnum and Troy Equipment	Current Therapeutics Randolph, NJ	\$32,372.00

Magnum Exercise Equipment including one each of #5001 Leg Extension for \$2,472.00, #5027 Seated Leg Curl for \$2,534.00, #5203 Seated Leg Press for \$4,194.00, #5011 Arm Curl for \$2,286.00, #5222 Chest Press for \$2,592.00, #5214 Shoulder Press for \$2,592.00, #2021 Cable Lat Pulldown for \$2,587.00, #5220 Lat Row for \$2,592.00, #F923 Cable Column for \$1,848.00, #M49 Smith Press Station for \$2,640.00 for a total of \$26,337.00. Lead Time 4-7 weeks. Troy Dumbbells #HFDC Pro Style, 20 pairs, 5 lb increments for \$4,190.00, Troy Barbells #HFB Pro Style 10 straight bars for \$1,330.00 and one Troy #BB-10 Horizontal Rack with 10 barbell holding capacity for \$515.00 for a total of \$6,035.00 for the Troy Equipment. For the Department of Health, Exercise, Science and Dance in the Division of Health and Natural Sciences. **Carl Perkins Grant.**

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B0809-42JB	Audio Visual Equipment	Valiant IMC S Hackensack, NJ	\$3,237.26

Audio Visual Equipment including two Samson #SP01 Mounts @ \$25.98 each and two Samson #PS01 Filters @ \$22.53 each for the Media Department in the Learning Resource Center, three Sony #DSLRA300K Cameras @ \$536.28 each for the Information Technologies Department in the Division of Business, Mathematics, Engineering and Technologies **Carl Perkins Grant**, one Sony #KDL46V2500 LCD HDTV for \$1,332.90 and one Sony #RDR-VX555 VCR For \$198.50 for the Radiography Department in the Division of Health and Natural Sciences **Carl Perkins Grant**.

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B0809-42JB	Audio Visual Equipment	Tri-State Video Valencia, PA	\$3,854.10

Audio Visual Equipment including one Sony #WRU806B Receiver for \$389.90 for the Media Department in the Learning Resource Department, one Bretford Laptop #15580 Cart for \$1,574.90 for the Photography Department in the Division of Liberal Arts **Carl Perkins Grant** and seven Palm TX PDA's @ \$269.90 each for the Information Technologies Department in the Division of Business, Mathematics, Engineering and Technologies **Carl Perkins Grant**.

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B0809-42JB	Audio Visual Equipment	Unique Photo Fairfield, NJ	\$24,605.50

Audio Visual Equipment including four Tamron #TML1251 Lenses @ \$448.50 each for the Visual Arts Department in the Division of Liberal Arts, twenty Victor Wave #240456DS Readers @ \$269.70 each for the Center for Academic Support and Enrichment in the Business, Mathematics, Engineering and Technologies Division **Carl Perkins Grant**, three Canon #XL23CCD Camcorders @ \$3,398.00 each for the Information Technologies Department in the Division of Business, Mathematics, Engineering and Technologies **Carl Perkins Grant**, sixteen Canon #A590IS Cameras @ \$109.00 each for the Landscape and Horticulture Technology Department in the Division of Health and Natural Sciences **Carl Perkins Grant**, one Corry #LII-73254 DVD Cabinet for \$589.50 for the Learning Resource Department and ten HP Pocket #HX2795 PC's @ \$489.00 each for the Information Technologies Department in the Division of Business, Mathematics, Engineering and Technologies **Carl Perkins Grant**.

<u>Bid #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
B0809-43JB	Audio Visual Equipment	Video Corporation Somerset, NJ	\$168.00

One Samson Microphone #C03U for the Media Department in the Learning Resource Center.

Trustee Geiger seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- D. RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendors for purchases that are exempt from public advertising and as exceptions to the requirement for public advertising:

<u>Ref.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
15	Consultant	Rosemary Costello Randolph, NJ	\$7,000.00

Consultant for Legal Education Program @ \$16.00 per hour from August 25, 2008 through December 30, 2009 for the Women's Center in the Division of Student Development and Enrollment Management.

<u>Ref.</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
1	Consortium	Dr. Goldshlack Randolph, NJ	\$3,600.00

Medical Director Fee for Northwest New Jersey Consortium for Respiratory Care Education. Sussex County Community College will split this fee and reimburse us \$1,800.00 as \$3,600.00 is a consortium cost. For the Respiratory Therapy Department in the Division of Health and Natural Sciences.

- E. RESOLVED, That purchase orders be issued to the following through the Morris County Cooperative Pricing Council:

MCCPC

<u>Contract #</u>	<u>Description</u>	<u>Vendor</u>	<u>Amount</u>
#15C	Automobile	Warnock Fleet & Leasing East Hanover, NJ	\$47,764.50

Two 2009 Ford F350 Pick-up Truck @ \$15,257.25 each; two Four wheel drive with all necessary upgrades to meet specifications @ \$ 4,834.00 each; two Roof strobe lights @ \$200.00 each; two eight foot Unimount style power angle snow plow – Western to include plow lights, wiring and controls @ \$3,453.00 each; two Upfitter switches, four (4) on instrument panel @ \$ 68.00 each; two Snow plow prep group @ \$70.00 each for the Plant and Maintenance in the Division of Business and Finance.

Trustee Geiger seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Treasurer was concluded.

PERSONNEL MATTERS

On behalf of Committee Chair Johnson, Trustee Advokat moved for the adoption of the following resolutions.

- A. RESOLVED, That the appointments listed on Attachment #1 be approved.

Trustee Serafino seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- B. RESOLVED, That the Board approves compensation for those persons listed on Attachment #2 for professional services to the college for the purposes stated on Attachment #2.

Trustee Serafino seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- C. RESOLVED, that the Adjunct Faculty appointment revisions for the Spring 2009 Semester be approved as stated on Attachment #3.

Trustee Serafino seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- D. BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following employee retirements, and termination:

- Bruce Davis, deceased 2/16/09
- Elizabeth Polen, retirement effective 6/19/09
- Ann Kelsey, retirement effective 6/30/09

Trustee Serafino seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- E. WHEREAS, the Personnel Committee has reviewed the rationale to recruit for two full-time faculty positions in Biology/Chemistry and Mathematics for the Fall 2009 semester, therefore,

BE IT RESOLVED, That upon the recommendation of the Personnel Committee and the President, the Board authorizes the College to recruit for two full-time

faculty positions in Biology/Chemistry and Mathematics for the Fall 2009 semester.

Trustee Serafino seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- F. WHEREAS, the Personnel Committee has reviewed the job description and rationale for filling the position of Associate Director of Learning Resource Center, Management, Grade 34, now therefore;

BE IT RESOLVED, That upon the recommendation of the Personnel Committee and the President, the Board authorizes the College to recruit for the position of Associate Director of Learning Resource Center, Management, Grade 34.

Trustee Serafino seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

- G. RESOLVED, That the adjunct faculty listed on Attachment #4 are recommended for promotion to Adjunct II status, effective Fall 2009, with a pay rate in accordance with the Adjunct Faculty Promotion and Evaluation Procedures.

Trustee Serafino seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all present were in favor. The Report of the Committee on Personnel was concluded.

COMMITTEE ON LANDS AND BUILDINGS

On behalf of Committee Chair Longo, Trustee Geiger moved for the adoption of the following resolutions.

1. BE IT RESOLVED that the contract for Grafas Painting Contractors, Inc. be decreased by \$1,500.00 for the following:

GPC Change Order #34 \$1,500.00 For interactive touch screen overlay for plasma video system

2. RESOLVED, That the resolution set forth in Attachment #5 be adopted awarding the contract for professional design services of an architect for the renovation of the Planetarium to NK Architects.

Trustee Advokat seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Lands and Buildings was concluded.

COMMITTEE ON FINANCE AND BUDGET

Committee Chair Advokat moved for the adoption of the following resolutions.

1. RESOLVED, That the cash donations in the amount of \$22,050.00 for the month of February 2009 be accepted with appreciation. Attachment #6.

Trustee Geiger seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor.

2. WHEREAS, Pursuant to NJSA 18A:64A-25.10 the County College Joint Purchasing Consortium (the "Consortium") has solicited and received bids for an aggregated gas supply service ("Gas Supply Service Agreement"); and

WHEREAS, as a member of the Consortium, the College has received and reviewed the terms of the Gas Supply Service Agreement to be entered into with the successful bidder; and

WHEREAS, the Board of Trustees has determined that Ocean County College as Consortium Purchasing Agent should accept the Gas Supply Service Agreement if it will produce energy cost savings for the College;

WHEREAS, the President of the College has determined that the Gas Supply Service Agreement awarded by the purchasing agent of the Consortium, at a unit price of \$2.06 per decatherm for rate class GS-HLF, will produce energy cost savings for the County College of Morris and the College should participate in and accept the Gas Supply Service Agreement offered by the supplier selected by the Consortium.

NOW, THEREFORE, IT IS RESOLVED, the President of the College is authorized to sign the purchase order rider to the Gas Supply Service Agreement with the Supplier selected by the Consortium, thereby agreeing to become a Contracting College and to be bound by the Gas Supply Service Agreement for a term of twenty five months.

Trustee Geiger seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Finance and Budget was concluded.

COMMITTEE ON AUDIT

Committee Chair Geiger reviewed the committee meeting of March 10, 2009. The Report of the Committee on Audit was concluded.

COMMITTEE ON LONG RANGE PLANNING

On behalf of Committee Chair Omland, Trustee Santiago moved for the adoption of the following resolution.

1. RESOLVED, That in accordance with the Open Public Meetings Act of the State of New Jersey, Public Law 1975, Chapter 231, notice is hereby given that the Board of Trustees of County College of Morris will hold a retreat meeting on April 2, 2009, at 6:00 p.m., Board Room, Henderson Hall to discuss strategic planning and labor negotiations.

Trustee Advokat seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor.

QUESTIONS AND COMMENTS FROM THE PUBLIC

Chair Harper called for questions or comments from the public at 7:20 p.m. There were no questions or comments from the public.

ADJOURNMENT

There being no further business to be conducted, the meeting was adjourned at 7:20 p.m. by a motion of Trustee Advokat and second of Trustee Santiago.

Respectfully submitted,
Denise M. Bell
Recording Secretary

March 11, 2009

The following actions commence as of the date indicated and end on June 30, 2009.

The annual salaries are prorated for the period.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
REPLACEMENT	Sanchez, Lori	12-Mar-09	<u>Appointed to:</u> Human Resources Assistant, Recruitment Human Resources	\$35,000
NEW	Brophy, Brian	Seasonal	<u>Appointed to:</u> Assistant Coach, Men's Lacrosse Athletics	\$3,000 Stipend

REMUNERATION FOR PROFESSIONAL SERVICES FOR THE MONTH OF FEBRUARY 2009

<u>NAME</u>	<u>DATES OF SERVICE</u>	<u>PAYMENT</u>	<u>REASON</u>
Cantelmo, Concetta	1/29/09,2/4,5,11/09	\$195.00	CAL online test proctoring/Admin./evening coverage
Craig, Sharon	1/27/09-2/25/09	\$1,176.00	Taught ESL - Adv. (Day)
DelGiudice, Jim	02/17/2009	\$100.00	Presenter for 40th Anniversary Celebration Lecture series
D'Marco, Chris	02/23/2009	\$400.00	Taught Lean 5S for CCP
Fernandes, Geetha	1/27/09-2/25/09	\$1,176.00	Taught ESL - Beg. (Day)
Gordan, Ramon	1/26/09-2/11/09	\$1,008.00	Taught Macromedia-Flash
Johnson, Richard	1/31/09-2/28/09	\$1,050.00	Taught AutoCad
Madrid, Juan	02/05/2009	\$150.00	DOL-SEA Group #132-Legal Formation
Malloy, Joseph	02/16/2009	\$400.00	Taught for CCP - Outlook Level 2
Malloy, Joseph	2/23/09-11/23/09	\$4,500.00	Taught ESL Level 2 & 3 courses.
McArdle, Colleen	Spring 2009	\$200.00	Choreography for Spring Dance Concert/40th Annv.
Miller, Michael	1/27/09-2/12/09	\$1,008.00	Taught Macromedia-Dreamweaver
Mitchell, Sam	01/25/2009	\$224.00	Athletic Coord., NJ Lightning Basketball Games
Santiago, Christina	2/17/09-2/25/09	\$1,870.00	Management & Leadership Skills/Course Development
Smith, James	01/13/2009	\$350.00	DOL-SEA Group #132-Pre-Business Workshop
Smith, James	02/10/2009	\$350.00	DOL-SEA Group #132-Pre-Business Workshop
Sullivan, Jack	1/18/09,2/8/09	\$448.00	Athletic Coord., NJ Lightning Basketball Games
Toncre, Erich	1/16/09-2/13/09	\$750.00	DOL-SEA Group #132-Marketing Workshop
Williams-Bogar, Rita	2/18/09-3/4/09	\$600.00	Taught for CCP - Basic Communications-Verbal
Wojna, Leon	1/13/09-2/10/09	\$1,800.00	DOL-SEA Group #132-Taxes,Recordkeeping, Quickbooks

**Faculty Salary Changes
 Spring Semester, 2009**

<u>Name</u>	<u>Dept.</u>	<u>Salary</u>		<u>Code</u>
		<u>From</u>	<u>To</u>	
Alden-Briggs, Lori	1050	\$0.00	\$369.00	C
Azzarello, Pasquelina	1040	\$4,800.00	\$6,000.00	C
Barrieres, Richard	1050	\$733.00	\$1,465.00	C
Braun, Jutta	1651	\$0.00	\$2,940.00	N
Briggs, William	1050	\$800.00	\$1,598.00	C
Chmyr, Oleg	1050	\$0.00	\$3,198.00	C
Cutrone, John	1420	\$5,400.00	\$6,600.00	C
Demarest, Christopher	1260	\$2,200.00	\$550.00	C
DePope, Jason	1050	\$1,400.00	\$3,800.00	C
Fioretti, Warren	1050	\$0.00	\$1,689.00	C
Fischl-Kruger, Jennifer	1060	\$0.00	\$1,650.00	N
Frey, Frederick	1050	\$4,004.00	\$6,512.00	C
Hamersma, Carol	1050	\$700.00	\$6,244.00	C
Harrie, Eunice	1270	\$2,000.00	\$2,600.00	C
Jones, Stephen	1670	\$0.00	\$1,100.00	N
Kane, Pamela	1050	\$0.00	\$3,151.00	C
Keredjiev, Victor	1050	\$700.00	\$5,524.00	C
Kim, Gloria	1050	\$0.00	\$1,173.00	C
Latham, Karl	1050	\$0.00	\$2,412.00	C
Lynch, Kelly	01650/1	\$2,101.00	\$5,101.00	C
Mulford, Charles	1040	\$6,600.00	\$6,000.00	C
Nam,Cheol-Woo	1050	\$6,600.00	\$6,242.00	C
Neubig, Jeff	1670	\$4,050.00	\$5,250.00	C
Peters, Philip	1050	\$0.00	\$1,469.00	C
Scheuble, Nick	1050	\$0.00	\$1,602.00	C
Schuck, Kathryn	1420	\$4,950.00	\$6,050.00	C
Shaked, Israela	1020	\$880.00	\$1,100.00	C
Wiener, Mark	1420	\$5,400.00	\$6,600.00	C
Yanagi, Yuka	1050	\$4,200.00	\$6,612.00	C

Codes:
 N = FACULTY MEMBER ADDED
 C = COURSE/CREDIT HOURS ADDED OR DELETED
 R = RESIGNATION
 S = CHANGE OF FACULTY STATUS AND/OR PAY STATUS
 G = GRANT

**RECOMMENDATIONS TO ADJUNCT II
SPRING 2009**

BUSINESS, MATHEMATICS, ENGINEERING AND TECHNOLOGIES

James Balicki, Engineering Technologies/Engineering Science
Alfonse D'Alessio, Engineering Technologies/Engineering Science
Karen DeJaager, Mathematics
Gail Iachio Donovan, Information Technologies
Michael Knapp, Engineering Technologies/Engineering Science
Miguel Lopez, Mathematics
Stanley Opper, Mathematics
Joseph Tamburelli, Information Technologies
Larry Younghouse, Engineering Technologies/Engineering

HEALTH AND NATURAL SCIENCES

Laura Conklin, Radiography
Lisa Gizas, Biology/Chemistry
Laura Hamlin, Radiography
Mary Herzog Donahue, Radiography
Cynthia Kluska, Nursing
Maria Isaza, Biology/Chemistry
Christine McGrath, Radiography
Cindy Ruth, Radiography
Kathy Salisbury, Landscape & Horticultural Technology
Krista Seanor, Biology/Chemistry

LIBERAL ARTS

Allison Anderson, History, Political Science & Criminal Justice
Steven Andriolo, English & Philosophy
Richard Barriers, Music
Lennie Bart, English & Philosophy
Warren Fioretti, Music
James Ford, History, Political Science & Criminal Justice
Emily Hagadorn, Languages/ESL & Sociology (2 departments)
Nina Hefter, Languages/ESL
John Hurd, History, Political Science & Criminal Justice
Armando Laya, Languages/ESL
Sarah Northrop, English & Philosophy
Mary Lou Rodimer, English & Philosophy

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICE CONTRACT OVER \$17,500
FOLLOWING PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR ARCHITECTURAL SERVICES**

WHEREAS, the County College of Morris (“College”) requires the professional design services of an architect for the Planetarium Renovation, and

WHEREAS, the anticipated term of this professional service contract will be until completion of the Planetarium Renovation; and

WHEREAS, notice of request for proposals for designation of Architects of Record was publicly advertised on September 1, 2007 and proposals were received and opened on October 2, 2007; and

WHEREAS, the solicitation of proposals was based upon a Request for Proposals for Architectural Services dated September 11, 2007 #07-08 (the “RFP”) which sets forth the terms and specifications of the proposal solicited, including the criteria to be used to select Architects of Record; and

WHEREAS, by Resolution adopted on November 14, 2007 the Board of Trustees of the College appointed several architectural firms, including NK Architects as Architects of Record; and

WHEREAS, NK Architects submitted a proposal dated February 26, 2009 for Planetarium Renovation Design Services for the Project;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a professional service contract is awarded to:

NK Architects
95 Washington Street
Morristown, NJ 07960

to provide architectural services for the Planetarium Renovation, for a lump sum fee of \$5,200 for Part I Services, not to exceed fee of \$40,000 for Part II Services, and reimbursable expenses not to exceed \$3,000. The form of the Professional Service Contract shall be acceptable to the College attorney.

This professional service contract award is based upon determination that the named Architect

- has submitted an advantageous proposal, price and other factors considered; and
- is the qualified based upon the performance and technical requirements, and the experience qualifications set forth in the RFP.

This Contract is awarded pursuant to a fair and open contract solicitation process.

**FOUNDATION DONATION REPORT FOR THE
MONTH OF FEBRUARY 2009**

	DONOR	DESIGNATED USE	CASH
1	Mr. and Mrs. Willard Hedden	Hedden Nursing Scholarship	\$ 1,000.00
2	InSitech, Inc.	Scholarship Gala - Journal	\$ 1,000.00
3	Net Access, Inc.	General Scholarship Fund	\$ 1,000.00
4	Ronetco Supermarkets, Inc.	Scholarship Gala - Journal	\$ 1,000.00
5	Picatinny Federal Credit Union	Picatinny Federal Credit Union Scholarship Fund	\$ 5,000.00
6	The RBA Group	Scholarship Gala - Sponsor	\$ 5,000.00
7	New Jersey Natural Gas Co.	Scholarship Gala - Sponsor	\$ 6,000.00
8	General Contributions		\$ 2,050.00
	TOTAL		\$ 22,050.00