BOARD OF TRUSTEES MINUTES
REGULAR MEETING
May 20, 2009

CALL TO ORDER

Board of Trustees Chair Carole M. Harper called the regular meeting of the Board of Trustees of the County College of Morris to order at 6:31 p.m., in the Board Room, Henderson Hall. Chair Harper stated that in compliance with the Open Public Meetings Act of the State of New Jersey, adequate notice of this Regular Meeting of the Board of Trustees has been satisfied by the inclusion of the date, time and place of this Regular Meeting in the annual notice of regular meetings of the Board. Such annual schedule and notice of regular meetings is posted on the bulletin board opposite the President's Office, was mailed to the Daily Record and Star Ledger, and was filed with the Clerk of the County of Morris on November 20, 2008.

ROLL CALL

Trustees Advokat, Ezyske, Geiger, Johnson, Longo, Serafino, Strawn, Weisberg and Chair Harper were in attendance. Trustees Omland and Santiago were absent. Attorney Schneider and President Yaw were also in attendance. Alumni Trustee Papio was absent.

ADOPTION OF RESOLUTION TO DISCUSS MATTERS IN CLOSED SESSION

RESOLVED, At the Regular Meeting of the Board of Trustees on May 20, 2009, that pursuant to Sections 7 and 8 of the Open Public Meetings Act, the following subjects be discussed in a session closed to the public at approximately 6:30 p.m., Board Room, Henderson Hall.

1. Appointment
2. Compensation for Professional Services
3. Adjunct Faculty Appointment Revision, Spring Semester 2009
4. Acceptance of Resignations and Retirement
5. Reappointment of Management, Management-Support, AAPF, CCMSA, and Part-Time Permanent Employees
6. Upgrade of Owner's Project Representative Position
7. Labor relations and legal matters.

It is anticipated that all of the above items may be disclosed to the public at the reconvened session of the Board at 7:00 p.m., with the exception of Item #7.

Upon the motion of Trustee Weisberg and the second of Trustee Geiger, Chair Harper called for discussion by members of the Board. There being no discussion, Chair Harper called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor. The meeting was closed to the public at 6:32 p.m. The public meeting reconvened at 7:00 p.m.

APPROVAL OF MINUTES

Chair Harper called for consideration of the minutes of the regular meeting of April 15, 2009, including the closed session. Upon the motion of Trustee Geiger and the second of Trustee Johnson, Chair Harper called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor.

REPORT OF THE PRESIDENT

President Yaw referred the Board to the written President's Report that is on file in the Office of the President. Responding to a question by Trustee Weisberg, President Yaw provided further information on the meeting with the Denville Kiwanis, Cole Brothers Circus, and Freeholder Director Feyl.

Trustee Longo made a motion of commendation on President Yaw's Honorary Doctor of Law Degree, Honoris Causa, bestowed on him by the College of Saint Elizabeth.

CCM 2.0 PRESENTATION

Chief Information Officer Roger Flahive and Vice President Bette Simmons demonstrated the new County College of Morris web site with the ActiveAdmissions features.

REPORT OF THE TREASURER

Treasurer Advokat moved for the adoption of the following resolutions.

A. RESOLVED, That checks numbered 33931 through 34773 in the amount of $1,281,551.22, be approved and payment authorized from the Current General Fund (includes expenditures from the Plant Fund, Campus Life Fund, Financial Aid Maintenance Checks, and Student Refund Checks).

Trustee Weisberg seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

B. RESOLVED, That checks numbered 9424 through 9454 in the amount of $103,819.81, be approved and payment authorized from the Bookstore Fund.

Trustee Longo seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

C. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following vendors for purchases following public advertising:

Bid #	Description	Vendor	Amount
B0809-43JB	Digital Pianos	Sweetwater Sound Inc. Ft. Wayne, IN	$2,480.00

Two (2) #YDP223 Yamaha Digital Pianos with benches and stands @ $1,240.00 each. Fifteen of these pianos were bought in February 2009 after approval of the 2/19/09 Board with Carl Perkins Grant Funding. These two additional pianos will also be purchased through Carl Perkins Grant.

Trustee Geiger seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

D. RESOLVED, That in accordance with the County College Contracts Law, a purchase order be issued to the following vendors for purchases that are exempt from public advertising and as exceptions to the requirement for public advertising:

Ref.	Description	Vendor	Amount
15	Consultant	Mark W. Henry New Tripoli, PA	$700.00

Consultant services plus reimbursable expenses for Six Year Review of Academic Advisement Office in the Division Student Development & Enrollment Management.

Trustee Geiger seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

E. RESOLVED, That in accordance with the County College Contracts Law, purchase orders be issued to the following state contract vendors:

State Contract #	Description	Vendor	Amount
57053	Panel Systems	Herman Miller c/o BFI Zeeland, MI	$30,329.28

Herman Miller Panels and Systems Furniture for the Emeriti Hall renovation including fabric panels, work surfaces, connectors, supports, shelving, flippers, tack-boards, task lights and pedestals. BFI Quote #208510. Price reflects a 52% discount.

State Contract #	Description	Vendor	Amount
69941	Waveworks Furnishings	Kimball/National Office c/o BFI Jasper, IN	$65,020.45

Waveworks laminate desks, work surfaces, corner units, overhead storage, pedestals, bookcases, end tables, credenzas, round work tables and four side chairs with arms @ $422.40 each for the Emeriti Hall renovation. BFI quote #208508. Price reflects a 45% discount.

State Contract #	Description	Vendor	Amount
70354	Conference Table	Arnold Furniture Manufacturers Inc c/o BFI Irvington, NJ	$4,872.09

Arnold rectangular 240" x 48" conference table in neutral santos laminate top, classic cherry edge finish and black roma metal base for Conference Room in the Emerti Hall renovation. BFI quote #208479. Price reflects a 31% discount.

State Contract #	Description	Vendor	Amount
66943	Knit Back Conference Room Chairs	Harter c/o BFI Middlebury, IN	$8,868.00

Twenty (20) Harter knit-back mid-back chairs with cantilever arms @ $443.40 each for the Conference Room in the Emeriti Hall renovation. BFI quote #208469. Price reflects a 40% discount.

State Contract #	Description	Vendor	Amount
69935	Herman Miller Office Seating, File Cabinets, Bookcases	Business Furniture Inc Parsippany, NJ	$52,808.46

Forty (40) Herman Miller Aside chairs @ $223.20 each, thirteen (13) Ambi work chairs @ $477.60 each, twenty-one (21) Ergon work chairs @ $613.80 each. Price reflects a 40% discount. Two (2) Aeron side chairs @ $466.65 each, one (1) Aeron work chair for $861.32, five (5) 2-drawer lateral files @ $650.26 each, one (1) 4-drawer lateral file for $1,191.33, two (2) storage cases @ $663.07 each, two (2) 3-drawer lateral files @ $898.53 each, eleven (11) 4-drawer lateral files @ $1,230.98 each, three (3) 5-shelf bookcases @ $480.07 each, one (1) 5-shelf bookcase for $440.42 Price reflects a 39% discount. For private offices and for the reception area in the Emeriti Hall renovation. BFI quote #208509.

State Contract #	Description	Vendor	Amount
70259	Laptops and Computer	Apple Computer Fremont, CA	$16,127.20

One Desktop Mac Pro, One Quad-Core Intel X Computer @ $2,905.10 with 640GB 7200-rpm Serial ATA 3GB, 6GB (3x2GB), AirPort Extreme Wi-Fi card with 802.11n plus apple Keyboard and NVIDIA GeForce GT 120 512MB, AppleCare Protection Plan @ $189.05, Apple LED Cinema Display @ $759.05 and four (4) Apple MacBook Pro 17" Laptops @ $2,841.45 each with 320GB Serial ATA, 4GB 1066MHz SDRAM and Accessory Kit; Apple Care Protection

Plan @ $227.05 each for Information Technologies in the Division of Business, Mathematics, Engineering and Technologies. **Carl Perkins Grant**

State Contract #	Description	Vendor	Amount
70256	Computers	Dell Marketing Round Rock, TX	$2,236.02

Three additional Dell OptiPlex 755 Intel Core 2 Duo Computers @ $745.34 each with 2GB Memory, 80GB Hard Drive, 48X32 CDRW/DVD Combo and 17" Monitor for the Women's Center in the Division of Student Development and Enrollment Management.

State Contract #	Description	Vendor	Amount
70256	Hard Drive	Dell Marketing Round Rock, TX	$49,599.00

One additional Dell EqualLogic PS5000E Cost Efficient, High Capacity, 7.2K SATA Drive for Network Base Storage to Continue the Virtualization Process for Information Systems in the Executive Management Division. **CCM Technology Plan.**

State Contract #	Description	Vendor	Amount
70256	Computer	Dell Marketing Round Rock, TX	$745.34

One replacement Dell OptiPlex 755 Intel Core 2 Duo Computer with 2GB Memory, 80GB Hard Drive, 48X32 CDRW/DVD Combo and 17" Monitor for the Bookstore in the Division of Business & Finance.

Trustee Johnson seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Treasurer was concluded.

PERSONNEL MATTERS

Committee Chair Johnson moved for the adoption of the following resolutions.

A. RESOLVED, That the appointment listed on Attachment #1 be approved.

B. RESOLVED, That the Board approves compensation for those persons listed on Attachment #2 for professional services to the college for the purposes stated on Attachment #2.

C. RESOLVED, that the Adjunct Faculty appointment revisions for the Spring 2009 Semester be approved as stated on Attachment #3.

Trustee Weisberg seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

D. BE IT RESOLVED, That the Board of Trustees approve the acceptance of the following employee resignations and retirement:

- Joanne Gula, Disability Retirement, effective 4/30/09
- Elena Collins, Resignation, effective 5/15/09
- Remy Azares, Grant Ended, effective 6/19/09
- April Rockey, Grant Ended, effective 6/19/09

Trustee Geiger seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

E. RESOLVED, That the Management, Management-Support, Academic-Administrative Personnel Federation, CCM Staff Association, and Part-Time Permanent employees listed on Attachment #4 be reappointed effective July 1, 2009 for the terms and conditions indicated.

Trustee Weisberg seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

F. WHEREAS, The Personnel Committee has reviewed the rationale to upgrade the part-time Owner's Project Representative position to full-time, Management, Grade 35, effective June 1, 2009, therefore;

BE IT RESOLVED, That upon the recommendation of the Personnel Committee and the President, the part-time Owner's Project Representative position be upgraded to full-time, Management, Grade 35, effective June 1, 2009.

Trustee Weisberg seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all present were in favor. The Report of the Committee on Personnel was concluded.

<u>COMMITTEE ON LANDS AND BUILDINGS</u>
Committee Chair Longo moved for the adoption of the following resolutions.

1. RESOLVED, That the resolution set forth in Attachment #5 be adopted awarding the contract for professional design services of an architect for the renovation of tennis courts to The RBA Group.

Trustee Weisberg seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

2. RESOLVED, That the resolution set forth in Attachment #6 be adopted awarding the contract for professional design services of an architect for the renovation of exterior stairs to NK Architects.

Trustee Weisberg seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

3. WHEREAS, The County College of Morris has publicly advertised for a bid for the Roof Replacements at DeMare Hall Penthouse, Grounds Garage, South Patio of LRC and LRC Addition under Bid # B0809-71JK; and

   WHEREAS, P. Cipollini, Inc., located at 203 E. Blackwell Street, Dover, NJ 07801 submitted a bid in the amount of $359,000.00 for the base bid ; and,

   WHEREAS, P. Cipollini, Inc. was the low bidder for the said project; and

   WHEREAS, By correspondence dated May 19, 2009, the architects, the RBA Group, recommend award of the bid to P. Cipollini, Inc.;

   NOW, THEREFORE, BE IT RESOLVED, On this 20th day of May, 2009, by the Board of Trustees of the County College of Morris that P. Cipollini, Inc. be awarded the contract for Bid # B0809-71JK Roof Replacements at DeMare Hall Penthouse, Grounds Garage, South Patio of LRC and LRC Addition in the amount of $359,000.00.

Trustee Weisberg seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Lands and Buildings was concluded.

<u>COMMITTEE ON FINANCE AND BUDGET</u>
Committee Chair Advokat moved for the adoption of the following resolutions.

1. RESOLVED, That the cash donations in the amount of $87,496.96 for the month of April 2009 be accepted with appreciation. Attachment #7.

Trustee Geiger seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a voice vote of the Board. The voice vote of the Board indicated that all present were in favor.

2. RESOLVED, That the following contracts not solicited by public advertisement, be awarded based upon preclusion from consideration for the contract award of any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution.

Contractor	**Nature of Contract**	**Term of Contract**	**Estimated Contract Value**
Honeywell International	Upgrade existing fire control panels in Sheffield Hall	15 months	$60,667.00

The forms of resolutions hereby adopted awarding each contract is set forth in Attachment #8.

Trustee Geiger seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

3. RESOLVED, That the resolution set forth in Attachment #9 be adopted awarding the contract for telecommunications services to Broadview Networks.

Trustee Johnson seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor.

4. WHEREAS, The food service contract between County College of Morris and Chartwells for the period of June 1, 2009 through May 31, 2010 allows for price adjustments, and

WHEREAS, Chartwells has requested that the pricing of certain food products be increased as follows:

Item	Current Retail	Proposed New Retail	% Change
Baked Goods	$1.63	$1.65	1.0%
Beverages	$1.46	$1.46	0.0%
Breakfast	$1.73	$1.75	1.0%
Grill	$2.57	$2.63	2.0%
Packaged Snacks	$1.09	$1.12	2.3%
Pizza	$6.52	$6.85	5.0%
Salads	$1.87	$1.94	3.7%

Sandwiches	$4.46	$4.54	1.8%
Soups	$2.24	$2.39	6.7%

AND WHEREAS, The Finance and Budget Committee has reviewed the rationale for this pricing increase;

BE IT RESOLVED, That upon the recommendation of the Finance and Budget Committee and the President, the Board authorizes the College to approve the requested price increase on the specified products.

Trustee Geiger seconded the motion. Chair Harper called for discussion by members of the Board. There being none, Chair Harper called for a roll call vote of the Board. The roll call vote of the Board indicated that all were in favor. The Report of the Committee on Finance and Budget was concluded.

COMMITTEE ON AUDIT
Committee Chair Geiger reviewed the committee meeting of May 12, 2009. The Report of the Committee on Audit was concluded.

MEMORIALIZATION RESOLUTION DENYING PETITION TO RESCIND THE CONTRACT AWARD FOR PURCHASE OF FITNESS EXERCISE EQUIPMENT
Chair Harper provided a motion for the following resolution to be considered by Trustees Advokat, Ezyske, Geiger, and Johnson.

RESOLVED, That the memorialization resolution set forth in Attachment #10 be adopted denying petition to rescind the contract award for purchase of fitness exercise equipment; BID #B0809-44JB.

Trustee Johnson seconded the motion. Chair Harper called for discussion. There being none, Chair Harper called for a roll call vote of Trustees Advokat, Ezyske, Geiger, and Johnson. The roll call vote indicated that all were in favor.

REPORT OF THE ASSOCIATION OF GOVERNING BOARDS (ABG) NATIONAL CONFERENCE ON TRUSTEESHIP
Trustee Geiger reported on the AGB National Conference on Trusteeship in San Diego, CA, on April 18-21, 2009. Chair Harper, Trustee Geiger and President Yaw attended the conference and presented a roundtable discussion on "Re-energizing the Audit Committee."

REPORT ON THE NEW JERSEY COUNCIL OF COUNTY COLLEGES COUNCIL
Trustee Geiger reported on the NJ Council of County Colleges Trustee Ambassador conference call meeting of May 19, 2009.

President Yaw reported on the NJ Council of County Colleges Trustee Seminar and Council meeting of April 27, 2009 attended by Chair Harper, Trustee Johnson and President Yaw.

QUESTIONS AND COMMENTS FROM THE PUBLIC

Chair Harper called for questions or comments from the public at 7:51 p.m. There were no questions or comments from the public.

ADJOURNMENT

There being no further business to be conducted, the meeting was adjourned at 7:51 p.m. by a motion of Trustee Geiger and second of Trustee Longo.

Respectfully submitted,
Denise M. Bell
Recording Secretary

May 20, 2009
The following actions commence as of the date indicated and end on June 30, 2010.
The annual salaries are prorated for the period.

RATIONALE:	NAME:	EFFECTIVE DATE:	ACTION/ POSITION:	SALARY/ WAGE:
REPLACEMENT	Garzon, Tilcia	21-May-09	Appointed to: Custodian I (Evening) Custodial	$25,191

REMUNERATION FOR PROFESSIONAL SERVICES FOR THE MONTH OF MAY 2009

NAME	DATES OF SERVICE	PAYMENT	REASON
Alisaukas, Rita	04/18/2009	$104.00	Workshop - Minimizing Cheating in Class
Bart, Lenny	3/25,30/09, 4/6/09	$450.00	Conducted three drama workshops for Active IV
Bevia, Jose	04/22/2009	$200.00	Performance - "Evening of Poetry & Music"
Blom, Victoria	1/24/09-4/18/09	$1,176.00	Taught ESL-Beg.
Butler, Wallace	4/7/09-5/8/09	$1,000.00	Sub. For Prof. Reeves Gereghy, Bio
Cantelmo, Concetta	3/11,12,18,19,25,26,4/1,2/09	$382.50	CAL Online Test Proctoring/Admin./Eve coverage
Chegwidden, Jim	04/19/2009	$64.00	Athletic Coord. For Karate Tourn.
Collins, Todd	04/22/2009	$200.00	Performance - "Evening of Poetry & Music"
Craig, Sharon	3/10/09-4/15/09	$1,260.00	Taught ESL-Advanced
DePole, Jason	4/9-18/09	$675.00	Bassist for Cinderella
Egan, Kristen	Spring 2009	$150.00	Choreographer for Dance Theatre
Evertson, Donna	4/2/09-5/1/09	$2,520.00	Sub. For Prof. Cynthia Cross, Nursing
Fernandez, Geetha	3/10/09-4/15/09	$1,176.00	Taught ESL - Beg.
Fiorette, Warren	4/9-18/09	$675.00	Woodwind player
Gordon, Ramon	1/24/09-4/18/09	$1,176.00	Taught ESL-Advanced
Gradone, Richard	04/22/2009	$200.00	Performance - "Evening of Poetry & Music"
Gruneiro, Nieves	1/1/09-6/30/09	$500.00	Director of Visual Arts Gallery
Hagadern, Emily	04/18/2009	$126.00	Workshop - Multicultural Classroom
Hart, James	04/18/2009	$156.00	Workshop - Multicultural Classroom
Herrmann, Charles	05/13/2009	$560.00	Taught Customer Service-Telephone for CCP
Herrmann, Charles	04/29/2009	$630.00	Taught Customer Service-Telephone for CCP
Johnson, Richard	3/7/09-4/11/09	$1,050.00	Taught - Intermediate AutoCad
Kenneweg, Lisa	05/11/2009	$400.00	Taught PowerPoint Level 2 for CCP
Kenneweg, Lisa	04/21/2009	$400.00	Taught Excel Level 2 for CCP
Kim, Gloria	4/8-18/09	$675.00	Cellist for Cinderella
Malloy, Joseph	04/08/2009	$400.00	Taught Excel Level 2 for CCP
Mammon, Marielaine	1/22/09-4/18/09	$1,200.00	Director of Cinderella
McArdle, Colleen	1/22/09-4/18/09	$600.00	Choreographer for Cinderella
Mele, Joseph	3/24/09-4/3/09	$556.00	Sub. For Prof. Reeves Gereghy, Bio
Menendez, David	5/11/09-6/3/09	$2,025.00	Taught Electrical Inspector HHS for CCP
Menendez, David	4/13/09-5/11/09	$2,700.00	Taught Electrical Inspector ICS for CCP
Meys Kane, Pamela	1/22/09-4/18/09	$1,700.00	Director of Cinderella
Moscola, Dena	4/13-16/09	$2,720.00	Taught Conflict Resolution & Time Mgr. for CCP
Moscola, Dena	04/24/2009	$880.00	Taught Performance Mgr. for CCP
Nam, Chris	3/3/09-4/18/09	$675.00	Orchestra Coordinator/Violinist
Olshan, Louise	04/18/2009	$104.00	Workshop - Coping with Busyness
Peckerman, Heather	5/5/09-5/12/09	$2,000.00	Taught Performance Mgr. for CCP
Peckerman, Heather	4/6-14/09	$1,760.00	Taught Bus. Communications & Customer Serv. Skills/CCP
Peluso, Lisa	Spring 2009	$200.00	Choreographer for Dance Theatre
Pinajian, Bryon	1/29/09-4/9/09	$630.00	Taught Improve Your Pronunciation
Run-Kowzun, Trayer	Spring 2009	$200.00	Choreographer for Dance Theatre
Scheuble, Nicholas	4/9-18/09	$675.00	Percussionist for Cinderella
Smith, James	04/14/2009	$350.00	DOL-SEA Group #135 - Pre-Business Workshop
Staugaard-Jones, J.	Spring 2009	$1,200.00	Dance Theatre Director
Toncre, Erich	2/17/09-3/18/09	$750.00	DOL-SEA Group #133 - Marketing Workshop
VanKoppen-Klinck,T.	Spring 2009	$100.00	Choreographer for Dance Theatre
Walsh, Myles	4/7,8,14/09	$168.00	Workshops: Excel Roster, Access Basics, Access Queries
Williams, Scott	04/18/2009	$104.00	Workshop - Coping with Busyness
Williams-Bogar, Rita	04/02/2009	$400.00	Taught Conflict Resolution for CCP
Williams-Bogar, Rita	04/30/2009	$400.00	Taught Conflict Resolution for CCP
Wulster, Terry	04/18/2009	$104.00	Workshop - Classroom Dynamics
Zulauf, Sander	04/22/2009	$200.00	Coord. & present - "Evening of Poetry & Music"

Faculty Salary Changes
Spring Semester, 2009

		Salary		
Name	**Dept.**	**From**	**To**	**Code**
Geraghty, Reeves	1670	$3,000.00	$2,250.00	C

Codes:
C = COURSE/CREDIT HOURS ADDED OR DELETED

Employee Reappointment Listing for Fiscal Year 2009-2010

AAPF Employees

First Name	Last Name	Title	Notation
David	Ake	Lab Coordinator	
Kenneth	Albiston	Assistant Director of Admissions	
Claire	Andrews	Counselor I, Counseling Department	
Geetali	Basu	Coordinator of Reference Services	
Ahmed	Bennane	Theater Technician	
Lora	Bogdany	Environmental Health & Safety Coordinator	
Jeffrey	Burek	Assistant to the Athletic Director/Athletic Trainer	10 month position
Regina	Cannizzaro	Coordinator of Technical Services	
Concetta	Cantelmo	Lab Assistant I, Electrical Engineering	
Barbara	Capsouras	Director of Alumni Affairs	
Elizabeth	Carroll	Senior Application Analyst	
Kevin	Chen	Supervisor, Center for Assessment/Learning	
Shew-Mei	Chen	Coordinator of Academic Services	
Ian	Colquhoun	Lab Assistant I, Electrical Engineering	
Jennie	DeNaro	Associate Director of Applications, Information Systems	
Rick	Deardorff	Lab Assistant I	
Robert	Dizinno	Supervisor of Receiving & Distribution	
George	Faro	Contract/Grants Accountant	
Robert	Fedor	Assistant Director, Financial Aid	
Christopher	Fenwick	Planetarium/Astronomer	
Linda	Freeman	Manager of Auxiliary Enterprises	
John	Gallagher	Coordinator of Counseling	
Gina	Garcia	Graphic Designer	
Michael	Gilchrist	L.A.N. Technician	
Rosemary	Grant	Associate Dir. Career Services & Coop Ed Porgrams	
E. Alicia	Harris	Lab Coordinator - Hospitality	
Debra	Hatchard	Bursar	
John	Hester	Web Coordinator	
Christina	Higgins	Accountant	
Elizabeth	Hoban	Health Care Coordinator	
Kari	Hodack	Counselor I, Counseling Department	
Rebecca	Hodd	Reference Librarian	
Rongshen	Hsiao	L.A.N. Technician	
Jason	Hudzik	Lab Assistant II, Biology/Chemistry	
Joanne	Kearns	Purchasing Manager	
Kevin	Keefe	Director of Institutional Grants	
Jane	Kingsland	Reference Librarian	
Kathryn	Knapik	Science Lab Supervisor	
Ronnie	Kopp Wiener	Counselor I, Counseling Department	
Lori	Kruppo	Nursing Laboratory Coordinator	
Geraldine	LaBruna	Programmer Analyst	
John	Landers	Facilities Manager	
David	Lewis	Sr. Programmer Analyst	
Robert	Lipka	Manager, Sales & Marketing	
Linda	Lower	Coordinator of Community & Professional Programs	
Roseann	Maione	Supervisor of Computer Labs	
Luis	Martinez	Counselor II, Admissions	
Gina	Martino	Coordinator of School Relations	
Louise	Massoni	Financial Aid Advisor	
Linda	Matz	Counselor II, CASE	
Colleen	McArdle	Coordinator of Special Events	Pending Successful Completion of Probationary Period
Krystal	McCullen	Aquatic Supervisor	
Loretta	McLaughlin Vignier	Senior T.V. Producer/Director	
Kevin	Moore	Counselor Recruiter, Admissions	
Edith	Nelson	Counselor II, E.O.F. Program	
Michael	O'Hagan	Media Producer	
Katie	Olsen	Director of Development	Pending Successful Completion of Probationary Period
Mary Jane	Pappas	Lab Coordinator, Center for Assessment/Learning	
Marianne	Perfetto	Help Desk Specialist	
Scott	Perino	L.A.N. Technician	
Donald	Phelps	Associate Director of Campus Life	
Edward	Pisarchuk	Coordinator of Transfer Services	

AAPF Employees (continued)

First Name	Last Name	Title	Notation
Ronald	Pluskota	Payroll/Special Projects Accountant	
Lynee	Richel	Coordinator of L.R.C. Instructional Services	
Edgar	Rodriguez	Sr. Media Systems Engineer	
Jane	Rufino	Learning Disabilities Specialist	
Ronald	Saharyan	Supervisor, Custodial Services (Evening Shift)	
Amy	Sciuto	LRC Multimedia Designer	
David	Smith	Assistant Director of Public Safety	
Kiomars	Sorooshyari	Manager of Systems & Maintenance	
Peter	Terrafranca	Sr. Programmer Analyst	
Sharon	Tremitiedi	Supervisor of Computer Labs	
Judith	Ulmer	Associate Director of Admissions	
Kathleen	Vaccaro	Coordinator, Bursar Services	
Eugene	Van Der Toorn	Supervisor of Printing	
Sheri	Ventura	Coordinator of Distance Learning Services	
Jessica	Wander	Manager of General Accounting	
Richard	Watt	Media Services/Facilities Supervisor	
Joan	Weiss	Lab Coordinator, Center for Assessment/Learning	
Jill	Wells	Coordinator of Academic Advisement	
Karen	Whitmore	Associate Registrar	
Daniel	Wills	Supervisor of Grounds & Custodial Services	

CCMSA Employees

First Name	Last Name	Title	Notation
Marisol	Acevedo	Dept Admin Asst, HQP	
William	Ackerman	Groundskeeper II	
John	Akeson	Maintenance Mechanic	
Philip	Amsden	HVAC Specialist	
Janice	Andrews	Campus Store Assistant	
Russell	Apgar	Security Sergeant	
Carmen	Aponte	Security Officer	
Terry	Backman	Security Sergeant	
Elizabeth	Bahnatka	Dept Admin Asst, Academic Advisement	
Andrew	Bakos	Senior Maintenance Mechanic	
Nancy	Bareijsza	Dept Admin Asst, Career Sevices	
Camille	Barrett	Div Admin Asst, Health & Natural Sciences	
Ellen	Bastante	Senior Pre-Press Technician	
Floyd	Beebe	Senior Groundskeeper	
Gloria	Bolen	Accounting Asst III, Campus Store	
Irene	Bolitho	Mail Clerk	
Cheryl	Borer	Textbook Coordinator	
Nancy	Branca	Senior Records Coordinator, Counseling	
Darlene	Brancaleone	Accounting Asst III	
Joseph	Breitweiser	Senior Maintenance Mechanic	
August	Burkart	HVAC Specialist	
Charles	Butcher	Custodian I (Evenings)	
Elaine	Cadden	Dept Admin Asst, Electrical Engineering	
Richard	Cagnoni	Custodian I (Evenings)	
Esperanza	Cain	Records Management Coordinator	
Joseph	Caljean	Custodian II (Days)	
Martha	Callahan	Office Assistant, Counseling	
John	Carrano	Automotive Mechanic	
Primitivo	Castillo	Custodian III (Evenings)	
Won	Chang	Technical Support Assistant	
James	Chegwidden	Coordinator of Intramural Programs	
Marc	Clawson	Groundskeeper I	
Loretta	Clayton	Accounting Asst III	
Holly	Coleman	Sr. Payroll Associate	
Edward	Connolly	Offset Operator	
Susan	Cook	Dept Admin Asst, Music	
Cynthia	Corbett	Dept Admin Asst, Registrar	
Heather	Costello	Office Assistant, Nursing	
George	Cramer	T.V. Engineer	
Diane	Davis	Department Administrative Assistant, Accounting	
Samantha	Davis	Office Assistant, Registrar	
Elaine	DeVivo	Dept Admin Asst, Counseling	
Jane	Derrick Biron	Buyer	
Gail	Devine	Senior Records Coordinator, Financial Aid	
Edward	Devlin	Custodian II (Evenings)	
Christine	Di Giuseppe	Dept Admin Asst, Sociology/Anthropology	
Anthony	Douma	Groundskeeper I	
Elaine	Doyle	Dept Admin Asst, Health/Exercise Science	
Thomas	Ebeling	Maintenance Mechanic	
William	Faber	HVAC Maintenance Mechanic	
Nicholas	Falone	Custodian II (Evenings)	
Alexander	Feliciano	Custodian II (Days)	
Herman	Ference	Senior Security Dispatcher	
Kathleen	Ferguson	Senior Library Assistant	
Ann	Fhi	Records Analyst	
Linda	Fogarty	Div Admin Asst, Liberal Arts	
Dorothy	Foote	Dept Admin Asst, Visual Arts	
Christopher	Furth	Electrical Specialist	
Joanne	Goffredo	Dept Admin Asst, L R C	
Sandra	Gomez	Accounting Assistant II	
Theresa	Gould	Sr. Security Coordinator	
Elsie	Greene	Dept Admin Asst, Health Services	
Kelly	Guevara	Office Assistant, Admissions	
Emily	Guido	Accounting Asst III	
Lindsey	Gusoff	Department Administrative Assistant, Admissions	
Efrain	Guzman	Custodian III (Evenings)	
Mary	Hapgood	Dept Admin Asst, CPP	

CCMSA Employees (continued)

First Name	Last Name	Title	Notation
Virginia	Hardy	Financial Aid Assistant	
Joyce	Havel	Financial Aid Assistant	
Keith	Hayde	Maintenance Mechanic	
William	Haynes	Custodian II (Days)	
Elizabeth	Hazelton	Office Assistant, Admissions	
Paul	Hildebrand	Security Officer	
Sue	Hill	Office Assistant, Admissions	
Andrea	Jennings	Payroll Assistant	
Cindy	Johnson	Dept Admin Asst, Psychology & Education	
Veronica	Kelly	Dept Admin Asst, Grants	
Joan	Kisatsky	Senior Library Assistant	
Annette	Kopacka	Depart Admin Asst, Comp Info Systems	
Martha	Korovich	Office Assistant, Biology	
Janet	Krall	Department Administrative Assistant, Academic Services	
Marilyn	Kruger	Buyer	
Susan	Kunz	Purchasing Specialist	
Beverly	Levitt	Dept Admin Asst, Mathematics	
Shirley	Lindstedt	Senior Records Coordinator, Registrar	
William	Lineburg	Offset Specialist	
Annmarie	Lippiello	Campus Life Assistant III	
John	Lippiello	Technical Support Assistant	
Eddie	Lorenzo	Custodian II (Evenings)	
George	Loveless	Senior Security Officer	
Thomas	Mann	Technical Support Assistant	
Robert	Mantore	Custodian II (Days)	
Cristina	Marmolejo	Custodian I (Evenings)	
Cheryl	Martins	Library Assistant	
Mark	McCollough	Custodian I (Evenings)	
Maresa	McConville	Office Assistant, Mailroom	
Cynthia	McLoughlin	Senior Library Assistant	
Claire	Menzer	Data Systems Coordinator	
Samuel	Mitchell	Equipment Coordinator III	
John	Mitro	A V Technician	
Elaine	Morgan	Campus Life Assistant II	
Gene	Moss	Dept Admin Asst, E.O.F.	
Louis	Muller	Maintenance Mechanic	
Charles	Munk	Security Officer	
Charles	Murmer	Security Officer	
Robert	Nagy	Receiving & Distribution Assistant II	
Bonnie	Nichols	Accounting Asst III	
Rina	Nieto	Custodian II (Evenings)	
Silvia	Nietz	Office Assistant, Registrar	
Derek	Nietz	Custodian II (Days)	
Sharon	Nolan	Dept Admin Asst, English	
Christopher	Novoa	Offset Operator	
Margaret	O'Brien-Feld	Senior Library Assistant	
Julio	Otero	Security Officer	
Fernanda	Papalia	Senior Records Coordinator, Registrar	
Raul	Peragallo	Custodian II (Days)	
Thomas	Pirro	Custodian II (Days)	
Louis	Potter	Groundskeeper II	
Ronald	Prentice	Maintenance Systems Coordinator	
Warren	Price	Offset Specialist	
Laurie	Quinn	Dept Admin Asst, C.A.S.E.	
James	Reynolds	Maintenance Mechanic	
Nermin	Ribic	Custodian III (Evenings)	
Jairo	Rivera	Custodian I (Evenings)	
Michelle	Roe	Division Admin Asst, BMET	
Donald	Rowe	Custodian II (Evenings)	
Owen	Rowe	HVAC Maintenance Mechanic	
Ramon	Ruiz	Technical Support Assistant	
Dolores	Schepisi	Dept Admin Asst, Campus Store	
Dolores	Schmidt	Dept Admin Asst, History & Political Science	
Robyn	Schwacke	Department Administrative Assistant, Athletics	
Patricia	Schwarick	Department Administrative Assistant, Bus Programs	
Carol	Shay	Department Administrative Assistant, Biology/Chemistry	
Katharine	Sheehy	Department Admin Asst, PDP	

CCMSA Employees (continued)

First Name	Last Name	Title	Notation
Matthew	Shillitani	Data Systems Coordinator - Admissions	
Gertrude	Simmons	Office Assistant, Admissions	Pending Successful Completion of Probationary Period
Lois	Slaski	Purchasing Coordinator	
Cheryl	Smarth	Department Administrative Assistant, Academic Services	
Richard	Smith	Security Dispatcher	
Roxanne	Smith	Communications Coordinator	
Vicky	Stauffer	Dept Admin Asst, Languages & E S L	
Francene	Stetz	Dept Admin Asst, English	
Adalin	Suarez	Custodian II (Evenings)	
Alice	Swanick	Research Technician	
Lynn	Tegethoff-Jovic	Production Coordinator	
Richard	Ter Linden	Senior Custodian (Days)	
Christina	Tesch	Senior Records Coordinator, Registrar	
Romaine	Thomson	Dept Admin Asst, Nursing	
Charles	Turner	Campus Store Receiving & Distribution Assistant	
John	Van Saun	Groundskeeper II	
Donna	Ver Hoven	Dept Admin Asst, L R C	
Julie	Viehl	Dept Administrative Assistant, Information Systems	
Anthony	Vigliotti	Offset Operator	
Jean	Wallace	Accounting Asst III	
Ruby	Watts	Accounting Assistant II	
Sandra	Wormann	Department Administrative Assistant, Campus Life	
William	Yarlaski	Custodian I (Evenings)	

Management Employees

First Name	Last Name	Title	Notation
Janet	Akeson	Executive Administrative Assistant to V.P.	
Jane	Armstrong	Dean of Corporate and Community Programs	
Kathryn	Avola	Business Services Coordinator	
Donna	Bednarczyk	Executive Administrative Assistant to the Vice President	
Denise	Bell	Executive Administrative Assistant to the President	
Thomas	Burk	Director of Human Resources & Labor Relations	
Janique	Caffie	Assistant Dean, Student Development	
Jessica	Chambers	Director of Admissions	
John	Cohn	Director of Learning Resources Center	
Joan	Cunningham	Division Dean of Health & Natural Sciences	
Judith	Dickerson	Director of E.O.F.	
Michele	Dunn	Registrar	
Patrick	Enright	Division Dean of Business, Math, Engineering & Technologies	
Roger	Flahive	Executive Director of Information Systems (CIO)	
Thomas	Gillon	Director, Network and User Services	
James	Hunt	Director of Academic Administrative Services	
Harvey	Jackson	Director of Public Safety	
Charles	Lamb	Director, Operations Professional Development Programs	
Patricia	McGrath	Executive Administrative Assistant	
Thomas	Molski	Director of Campus Life	
David	Nast	Director of Learning Disabilities Services & Testing Center	
Karyn	Norberg	Benefits Manager	
Linda	Pepe	Controller	
Joseph	Ponturo	Director of Plant & Maintenance	
Rita	Ragany-Bayer	Associate Director of Human Resources	
Denise	Schmidt	Director of Career Services & Cooperative Education	
Charles	Secolsky	Director of Institution Research & Planning	
Jacalyn	Sharpe	Executive Administrative Assistant to the Vice President	
Bette	Simmons	Vice President, Student Development & Enrollment Management	
John	Sullivan	Director of Athletics	
Karen	Van Derhoof	Vice President, Business & Finance	
Joseph	Vitale	Executive Director of College A/P / VP CCM Foundation	
Harvey	Willis	Director of Financial Aid	
John	Young	Director of Budget and Compliance	
Diane	Zitek	Director of Communications and College Relations	

Management Support Employees

First Name	Last Name	Title	Notation
Joan	Brueche	Administrative Assistant, Human Resources	
Arlene	Cervenka	Division Program Assistant, Corporate & Community Programs	
Marilyn	Hoffman	Administrative Assistant, Academic Affairs	
Virginia	Lepore	Telecommunications Coordinator, Telecommunications	
Mary Ellen	Poh	Administrative Assistant, Budget Office	
Lori	Sanchez	Human Resources Assistant, Recruitment	Pending Successful Completion of Probationary Period
Lori	Zarandona	Human Resources Assistant, HRIS	

Part Time Employees

First Name	Last Name	Title	Notation
Kay	Ahiskali	P/T Librarian Assistant	
Kim	Andriani	P/T Office Assistant	
Jacqueline	Babus	P/T Administrative Assistant, President's Office	
Deborah	Bell	P/T Office Assistant, Business Administration	
Adrienne	Black	P/T Dept Admin Asst, Engr. Tech/Engr. Science	
Diane	Brennan	P/T Lab Assistant, Photography	
Diana	Cantrella	P/T Dept Admin Asst, Career Service	
Barbara	Cassidy	P/T Lab Asst. III- Landscape & Horticultural Technology	
Michele	Coneys	P/T Job Developer, Women's Center	Pending continued grant funding
Robert	Delaney	P/T Lab Assistant II, Graphic Design	
Kathryn	Edwards	P/T Office Assistant, Mathematics	
Anthony	Fondaco	P/T Equipment Coordinator	
Karen	Gardner	P/T Program Analyst, E.O.F.	
Tilcia	Garzon	P/T Custodian I (Evenings)	
Tracy	Goerlitz	P/T Paraprofessional, Center for Assessment and Learning	
Elizabeth	Gonzales	P/T Custodian I (Evenings)	
Wallette	Gula	P/T Lab Coordinator, Nursing	8 month position
Glenn	Hamilton	P/T Owner's Project Representative	
Maria	Hidalgo	P/T Custodian I (Evenings)	
Henry	Hong	P/T Lab Assistant III, Computer Information Systems	
Wendy	Huron Carmona	P/T Lab Assistant II, Visual Arts - Design	
Sandra	Hyder	P/T Office Asst./Receptionist, Records & Registration	
Christopher	Joiner	P/T Lab Assistant II, Computer Information Systems	
Francis	Kaiser	P/T Reference Librarian	
Deon	Koekemoer	P/T Instructional Technologist	
Chad	Leinaweaver	P/T Reference Librarian	
Gladys	Licker	P/T Dept Admin Asst, Women's Center	Pending continued grant funding
Sandra	Lopez	P/T Financial Aid Counselor	
Suzanne	Maida	P/T Job Development Specialist, Job Locator Program (CWS)	
Lauren	Markon	P/T Counselor, Women's Center	Pending continued grant funding
John	McConnell	P/T Program Coordinator, CBT	
Patricia	McGrady	P/T Department Administrative Assistant, Radiography	
Hilda	Medina	P/T Custodian I (Evenings)	
Jeffrey	Mitchell	P/T Lab Coordinator - HQP	
Elaine	Muller	P/T Coordinator, Women's Center	Pending continued grant funding
Paul	Naval	P/T Equipment Coordinator	
Jeanette	Negron	P/T Custodian I (Evenings)	
Anna	Ortiz	P/T Records Coordinator, Registrar	
Daniel	Palladino	P/T Lab Assistant I, Music Department	
Mary	Parker	P/T Administrative Assistant	
Catherine	Parrillo	P/T Coordinator, Youth Programs	
Frank	Parrillo	P/T Inventory Control Clerk, Accounting	
Delroy	Phinn	P/T Custodian I	
Margaret	Pinajian	P/T E.O.F. Counselor	
Edgar	Pittenger	P/T Librarian Assistant	
Teresa	Roccanova	P/T Lab Assistant, Performing Arts	
Elizabeth	Rodgers	P/T Program Coordinator, CBT	
Marisol	Ross	P/T Lab Assistant II, Fine Arts	
Denise	Roy	P/T Office Assistant-Corp & Comm Programs	
Sheila	Ruesch	P/T Office Asst, Counseling	
Michele	Ryan	P/T Office Assistant, Athletics	
Dorothy	Sacoto	P/T Custodian I (Evenings)	
Edgar	Santiago	P/T Custodian I (Evenings)	
Kate	Schwartz	P/T Librarian Assistant	
Mercy	Shirey	P/T Custodian I (Evenings)	
Jimmie	Small	P/T Librarian Assistant	
Betty Lee	Squire	P/T Dept Admin Asst, Women's Center	Pending continued grant funding
Theodore	Stites	P/T Mail Clerk	
Robert	Stoner	P/T Custodian I (Evenings)	
Katherine	Streko	P/T Sr. Records Coordinator	
Vilson	Tran	P/T Lab Assistant II, Computer Information Systems	
Clyde	Turner	P/T Custodian I (Evenings)	
Susan	Ulversoy	P/T Office Assistant, Advancement & Planning	
Mona	Witman	P/T Counselor, Women's Center	Pending continued grant funding
Jessica	Zaragoza	P/T Custodian I (Evenings)	

RESOLUTION AUTHORIZING PROFESSIONAL SERVICE CONTRACT OVER $17,500 FOLLOWING PUBLICLY ADVERTISED SOLICITATION CONTRACT FOR ARCHITECTURAL SERVICES

WHEREAS, the County College of Morris ("College") requires the professional services of an Architect for the Tennis Court Renovation, and

WHEREAS, the anticipated term of this professional service contract will be until completion of the Tennis Court Renovation; and

WHEREAS, notice of request for proposals for designation of Architects of Record was publicly advertised on September 1, 2007 and proposals were received and opened on October 2, 2007; and

WHEREAS, the solicitation of proposals was based upon a Request for Proposals for Architectural Services dated September 11, 2007 #07-08 (the "RFP") which sets forth the terms and specifications of the proposal solicited, including the criteria to be used to select Architects of Record; and

WHEREAS, by Resolution adopted on November 14, 2007 the Board of Trustees of the College appointed several architectural firms, including The RBA Group, as Architects of Record;

WHEREAS, The RBA Group submitted a proposal dated May 4, 2009 for professional services of an architect for the tennis court renovation;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a professional service contract is awarded to:

The RBA Group
7 Campus Drive, Suite 300
Parsippany, NJ 07054-4495

to provide engineering services for the Tennis Court Renovation, for a fee not to exceed $20,900 and reimbursable expenses not to exceed $1,000 and a Geotechnical Investigation (if requested) for a fee of $2,000. The form of the Professional Service Contract shall be acceptable to the College attorney.

This professional service contract award is based upon determination that the named Architect

- has submitted an advantageous proposal, price and other factors considered; and
- is the qualified based upon the performance and technical requirements, and the experience qualifications set forth in the RFP.

This Contract is awarded pursuant to a fair and open contract solicitation process.

RESOLUTION AUTHORIZING PROFESSIONAL SERVICE CONTRACT OVER $17,500 FOLLOWING PUBLICLY ADVERTISED SOLICITATION CONTRACT FOR ARCHITECTURAL SERVICES

WHEREAS, the County College of Morris ("College") requires the professional design services of an architect for the Renovation of Exterior Stairs, and

WHEREAS, the anticipated term of this professional service contract will be until completion of the Exterior Stair Renovation; and

WHEREAS, notice of request for proposals for designation of Architects of Record was publicly advertised on September 1, 2007 and proposals were received and opened on October 2, 2007; and

WHEREAS, the solicitation of proposals was based upon a Request for Proposals for Architectural Services dated September 11, 2007 #07-08 (the "RFP") which sets forth the terms and specifications of the proposal solicited, including the criteria to be used to select Architects of Record; and

WHEREAS, by Resolution adopted on November 14, 2007 the Board of Trustees of the College appointed several architectural firms, including NK Architects as Architects of Record; and

WHEREAS, NK Architects submitted a proposal dated May 6, 2009 for renovation of exterior stairs;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a professional service contract is awarded to:

NK Architects
95 Washington Street
Morristown, NJ 07960

to provide architectural services for the Renovation of Exterior Stairs for a fee not to exceed $11,650, reimbursables not to exceed $600, a survey fee, if necessary, not to exceed $4,800 and Planning Board hearings, if necessary, not to exceed $1,250. The form of the Professional Service Contract shall be acceptable to the College attorney.

This professional service contract award is based upon determination that the named Architect

- has submitted an advantageous proposal, price and other factors considered; and
- is the qualified based upon the performance and technical requirements, and the experience qualifications set forth in the RFP.

This Contract is awarded pursuant to a fair and open contract solicitation process.

COUNTY COLLEGE OF MORRIS

FOUNDATION DONATION REPORT FOR THE MONTH OF APRIL 2009

	DONOR	DESIGNATED USE	CASH
1	ASCO	Unrestricted General Fund	$ 3,000.00
2	Mr. and Mrs. S. Jervis Brinton	Scholarship Gala Support	$ 600.00
3	Business Furniture Inc.	Scholarship Gala Support	$ 3,500.00
4	College of Saint Elizabeth	Scholarship Gala Support	$ 1,200.00
5	Daily Record	Scholarship Gala Support	$ 1,500.00
6	John Dorsey, Esq.	Scholarship Gala Support	$ 600.00
7	Drew University	Scholarship Gala Support	$ 600.00
8	Exxon Mobil Foundation	Women's Center at CCM	$ 500.00
9	Fairleigh Dickinson University	Scholarship Gala Support	$ 1,000.00
10	GPC, Inc.	Scholarship Gala Support	$ 500.00
11	Grass Roots Turf Products, Inc.	Scholarship Gala Support	$ 1,750.00
12	Mr. and Mrs. Gene Maynard	Scholarship Gala Support	$ 600.00
13	Morris County Police Chiefs	Morris County Police Chief's Scholarship	$ 2,000.00
14	Bonnie Murphy	Scholarship Gala Support	$ 525.00
15	Music Educators Association	Music Educators Scholarship Scholarship Gala Support	$ 600.00
16	Nadasky Kopelson Architects	Scholarship Gala Support	$ 1,200.00
17	Nebraska Book Company	Scholarship Gala Support	$ 600.00
18	Nisivoccia and Company	Scholarship Gala Support Morris County Women's Republican Scholarship	$ 4,925.00
19	Picatinny Innovation Center	Scholarship Gala Sponsor	$ 5,000.00
20	PSE&G	Scholarship Gala Sponsor	$ 6,000.00
21	Shauger Property Services, Inc.	Scholarship Gala Sponsor	$ 1,000.00
22	United Parcel Service	Scholarship Gala Sponsor	$ 5,000.00
23	Verizon	Scholarship Gala Sponsor	$ 5,000.00
24	Cindy Zimmerman	Morris County Women's Republican Scholarship	$ 1,000.00
	General Contributions		$ 39,293.96
	TOTAL		$ 87,493.96

RESOLUTION AUTHORIZING CONTRACT OVER $17,500
WITHOUT PUBLICLY ADVERTISED SOLICITATION
CONTRACT FOR HONEYWELL FIRE ALARM PANEL UPGRADE

WHEREAS, the County College of Morris ("College") has a need to upgrade the existing fire control panels in Sheffield Hall; and

WHEREAS, the purchasing agent has determined and certified in writing that the aggregate purchase orders for fire alarm equipment and services with Honeywell International will exceed $17,500.00; and

WHEREAS, the anticipated term of this contract is July 1, 2008 through September 30, 2009; and

WHEREAS, in lieu of a publicly advertised solicitation of proposals, the College has precluded from consideration for the contract for fire alarm equipment and services, any contractor who is ineligible under N.J.S.A. 19:44A-20.4 by reason of a reportable political contribution; and

WHEREAS, Honeywell International ("Contractor") as a sole source, has submitted a proposal dated March 25, 2009 indicating that Contractor will provide equipment and services to upgrade the existing Honeywell FS90 fire control panel to an XLS 3000 fire control panel, located in Sheffield Hall for the academic buildings for a cost of $60,667.00. This work and previous purchase orders issued to Honeywell International will exceed $17,500.00; and

WHEREAS, Contractor has completed and submitted a Business Entity Disclosure Certification which certifies that Contractor has not made any reportable contributions to a political or candidate committee representing an elected official of the County of Morris in the previous one year, and Contractor has agreed to contract language prohibiting Contractor from making such reportable contributions during the term of the contract; and

WHEREAS, Contractor has completed and submitted ten days in advance of adoption of this resolution, a Chapter 271 Political Contribution Disclosure form which will be placed on file with this resolution; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the County College of Morris authorizes the College to enter into a contract with the above identified Contractor as described in the March 25, 2009 Honeywell proposal; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Estimated Value be placed on file with this resolution.

RESOLUTION AUTHORIZING CONTRACT OVER $17,500
FOLLOWING PUBLIC SOLICITATION
CONTRACT FOR TELECOMMUNICATIONS SERVICES

WHEREAS, the County College of Morris ("College") has a need to acquire telecommunication services (PRI Trunking, Local Trunks, Telephone usage for the local, regional, domestic and international calling requirements); and

WHEREAS, the anticipated term of this contract is May 21, 2009 through October 11, 2010; and

WHEREAS, notice of request for proposals for the above contract was publicly advertised through NJEDge.net (New Jersey's Higher Education Network) by Rutgers, The State University of New Jersey (lead agency) obtained through Public Solicitation, Request for Proposal #638; and

WHEREAS, the solicitation of proposals is based upon a Request for Proposals for Voice, Audio Conferencing, and VoIP Services dated July 2, 2007 (the "RFP") which sets forth the contract terms and specifications of the proposal solicited, including the criteria to be used as the basis of the contract award; and

WHEREAS, sufficient funds are available to pay for the aforesaid services or goods;

NOW THEREFORE, BE IT RESOLVED by the Board of Trustees of the County College of Morris that a contract be awarded to Broadview Networks ("Contractor") for a contract term of May 21, 2009 through October 11, 2010 to provide telecommunication services (PRI Trunking, Local Trunks, Telephone usage for the local, regional, domestic and international calling requirements) for an estimated monthly fee of $2,388.54 as follows:

(3) PRI Lines	$1,812.00
DID's	$60.00
Regulatory Fees and Charges	$227.28
Local Calling	$0.00
Operator Assistance	$170.70
Regional, In-state, State to State, International	$0.00
PICC Charges	$0.00
Account Fee	$11.95
Federal USF Admin Fee	$22.05
Taxes and Surcharges	$84.56

based on the proposal submitted by the Contractor dated July 30, 2007. This contract award is based upon determination that the named Contractor has submitted the most advantageous proposal, price and other factors considered.

This Contract is awarded pursuant to a fair and open contract solicitation process.

MEMORIALIZATION RESOLUTION DENYING PETITION TO RESCIND THE CONTRACT AWARD FOR PURCHASE OF FITNESS EXERCISE EQUIPMENT BID #B0809-44JB

This Resolution memorializes the decision of the majority of the County College of Morris Board of Trustees ("Board") present and voting, to deny the petition of Gym Source ("Petitioner") seeking to set aside the award to Current Therapeutics ("Intervenor") of the contract to purchase fitness exercise equipment.

At a public meeting held on April 15, 2009, the Board conducted a public hearing on the petition filed by Gym Source challenging the contract award on Bid #0809-44JB. Jay Turner, sale representative, made the presentation on behalf of the Petitioner. Michael Tiano and Jeffrey Graff presented a response on behalf of the Intervenor. Joanne Kearns, College Director of Purchasing, presented the basis upon which the administration determined that the Intervenor was the low bidder offering acceptable alternate exercise equipment.

The following Statement of Facts was read and entered into the hearing record without exception from the Petitioner or Intervenor:

GYM SOURCE PROTEST OF AWARD OF FITNESS EQUIPMENT CONTRACT

Bid #B0809-44JB

STATEMENT OF FACTS

1. Solicitation of bid proposals was advertised on January 29, 2009. The February 6, 2009 Addendum #1 changed the bid opening date to February 19, 2009.

2. Included in the bid forms was Bid Form #2 ALTERNATE PRODUCTS AND MATERIALS PROPOSED, which form was to be used to disclose the manufacturer name and catalog number where the bidder proposed products and materials other than those specified in the bid specifications and plans. Section XX of the Instructions to Bidders provided that the College would consider products of manufacturers that are equal in quality to those items on the equipment list and in all ways meet the specifications and OSHA requirements. The Instructions to Bidders advises that the use of catalog references is not intended to limit competition.

3. Bid Form #2 invites the bidders to propose alternate brand names, products and materials listed on Bid Form #2 which the bidder believes to be in conformance with the bid specifications and to be equivalent in quality and functionality to the products and materials specified in the bid specifications.

4. Section 5 of the General Conditions entitled Equivalent Equipment states that bidders may propose equivalent equipment provided the proposals meet the specifications set forth in the Instructions to Bidders, Article XII and are described and identified in Bid Form #2. Final decisions on equivalency remain the right of the Owner.

5. Article VI of the Instructions to Bidders as amended by Addendum 1-SP4 provides that the Base Bid shall be the total price (quantity multiplied by the unit price) of said items per category; and that the contract will be awarded to the bidder offering the lowest total cost per category for the Base Bid, provided the low bidder is otherwise determined by the College to be qualified and financially responsible.

6. The content of the bid equipment specifications sets forth Cybex and Troy catalog numbers, the functional type of exercise equipment, and the loading weight.

7. C2 is the Bid Proposal submitted by Current Therapeutics offering a Base Bid of $26,337 for Category I equipment and $6,035 for Category II equipment. Current Therapeutics stated that the pricing was based upon the alternate products listed on Form #2, which form lists Magnum equipment and describes for each item the exercise function and the manufacturer catalog numbers.

8. C3 is the Bid Proposal of Gym Source offering a Base Bid of $31,525 for Category I equipment and no bid proposal for Category II equipment. Included in the Gym Source bid proposal is a February 18, 2009 letter from the equipment manufacturer Cybex International confirming that Gym Source is the sole source provider/dealer for Cybex products in the State of New Jersey.

9. C4 is the bid tally sheet prepared by the College administration on February 19, 2009. In addition to the bids of Current Therapeutics and Gym Source, a bid was received from Fitness & Lifestyles proposing an alternate equipment brand (Paramount/Quantum). Of the three bids received, Gym Source is the only bidder declining to bid on Category II equipment. The Gym Source bid on Category I equipment is $5,188 more than the Category I Current Therapeutics bid and $2,125 more than the Category I Fitness & Lifestyles bid.

10. C5 is the resolution adopted by the Board of Trustees on March 11, 2009 accepting the contract award recommendation of the administration and awarding the fitness equipment bid to Current Therapeutics in the total amount of $32,372 for Category I and Category II equipment.

11. C6 is the March 19, 2009 letter petition of Gym Source claiming that the Magnum 5000 series equipment is not equivalent to the Cybex VR3 line and that the Magnum 5000 series equipment is an inferior product.

12. C7 is the March 24, 2009 sworn statement of Jay Turner that the contents of the bid protest letter of March 19, 2009 are to the best of his knowledge completely true and accurate.

13. C8 is the March 26, 2009 transmittal letter of Current Therapeutics to the College President enclosing its intervention letter and response to the Gym Source petition. The March 26, 2009 intervention letter signed by Jeffrey Graff, President of Current Therapeutics asserts that the Magnum equipment is equivalent to the bid specifications and asserts that there are no significant functional differences in the operation of the Cybex and Magnum lines of equipment.

14. C9 is the March 27, 2009 letter response of the Magnum manufacturer taking exception to the petitioner's assessment that the Magnum equipment is inferior. Magnum Fitness Systems asserts that the Cybex equipment is no more safe or higher in quality than the Magnum equipment.

15. As set forth in the Current Therapeutics bid proposal and supplemented by C9, Magnum equipment has been installed and is utilized at the Hunterdon Hospital Wellness Center in Clinton, New Jersey; Phoenix Fitness in Netcong, New Jersey; West Morris Area YMCA in Randolph, New Jersey; Union County College; Duke University; Miami University; New York Giants; New York Jets; Buffalo Bills; Metlife and Trump Tower.

16. Both the petitioner and the intervenor agree that the specified exercise equipment is not regulated by federal/OSHA, state or local regulations.

17. The County College Contracts Law (N.J.S.A. 18A:64A-25.13) prohibits specifications from requiring the furnishing of any "brand name" although specifications may in all cases require "brand name or equivalent." This statute further provides that any specification adopted by the county college which knowingly excludes prospective bidders by reason of the impossibility of performance, bidding or qualification by any but one bidder, except as provided herein, shall be null and void and of no effect, and such purchase, contract or agreement shall be readvertised, and the original purchase, contract or agreement shall be set aside by the board of trustees of the county college.

18. Section 14 of the Rules for Hearings Before the Board of Trustees of the County College of Morris provides that in order to prevail, the petitioner must demonstrate that the challenged action or determination was clearly erroneous factually, contrary to law or college policy, or otherwise arbitrary, capricious, or unreasonable.

Without objection, the following exhibits were marked and accepted by the Board:

Exhibit C-1 Bid specifications including invitation to bid, legal notice to bidders, instructions to bidders, bid forms, general conditions, and Addendum #1 dated February 6, 2009 consisting of 10 Addendum pages.

Exhibit C-2 Bid proposal of Current Therapeutics.

Exhibit C-3 Bid proposal of Gym Source.

Exhibit C-4 Bid tally sheet.

Exhibit C-5 Resolution adopted by the Board of Trustees on March 11, 2009 awarding the contract to Current Therapeutics.

Exhibit C-6 March 19, 2009 petition letter of Gym Source.

Exhibit C-7 March 24, 2009 Verification of Petition.

Exhibit C-8 March 26, 2009 intervention letter of Current Therapeutics and letter response to Gym Source petition.

Exhibit C-9 March 27, 2009 response of Magnum Fitness Systems to the Petition.

Exhibit G-1 Cybex VR3 equipment brochure.

Exhibit G-2 1 sheet comparison of Cybex VR3 specifications to Magnum 500

Exhibit G-3 ASTM standard specification for fitness equipment

It is undisputed that the proposal of the Intervenor was the low bid for both Categories I and II equipment. The College purchasing agent determined that the Magnum 5000 series equipment proposed as an alternate by the Intervenor was an acceptable equivalent in quality and functionality to the equipment listed in the bid specifications. Petitioner disputes that the Magnum 5000 series is equivalent to the Cybex VR3 line and Petitioner contends that the Magnum 5000 series equipment is an inferior product. Thus, the Board was presented with a dispute by vendors over equivalency of their fitness exercise equipment. The Board is asked to adjudicate that the College purchasing agent's acceptance of the Magnum 5000 series as equivalent equipment was clearly erroneous factually, contrary to law or College policy or was arbitrary, capricious or unreasonable. As noted above, Section 5 of the General Conditions entitled Equivalent Equipment states that final decisions on equivalency remain the right of the Owner.

All vendors including Petitioner were afforded the opportunity to propose alternate products that the bidder believes to be in conformance with the bid specifications and to be equivalent in quality and functionality to the products and materials specified in the bid specifications. Article XX of the Instructions to Bidders advises that the catalog references in the bid specifications is not intended to limit competition. Two of the three bidders offered alternative fitness equipment they considered to be equal in quality and functionality to the equipment listed on pages 16 and 17 of the bid specifications.

In assessing the equivalency of the alternate equipment proposed by the low bidder, the College purchasing agent considered the equipment functionality as primary to the purpose for which the College purchase was to be made. This is consistent with N.J.S.A. 18A:64A-25.13(d). The Owner's assessment of equivalency also considered the space dimensions of the equipment, a comparison of the equipment frame material, and responses from listed references regarding durability and acceptability of the Magnum 5000 equipment. Based upon the foregoing, the College purchasing agent found no material difference between the Magnum 5000 equipment

and the Cybex VR3 equipment that would impact the functionality and purposes for which the equipment purchase was made. The Board rejects Petitioner's argument that the catalog reference to Cybex equipment effectively incorporates in the bid specifications all of the Cybex VR3 design and material elements. Such an interpretation would contravene N.J.S.A. 18A:64A-25.13. This statute prohibits the issuance of bid specifications requiring "brand name" or specifications which are otherwise knowingly drafted to exclude from the bidding all but one bidder. Petitioner acknowledged that incorporation by reference of the Cybex design and material elements would only extend to the "key" design elements which in his opinion differentiate the Cybex VR3 equipment from equipment lines of competitors.

If the College intended to exclude from consideration alternate products that fail to meet certain minimum criteria, all bidders would be entitled to be advised in the bid specifications of the minimum equivalency criteria. Petitioner argues that in order to be deemed equivalent, the alternate product must (i) meet ASTM engineering standards; (ii) have a comparable weight stack enclosure; (iii) have a comparable incremental weight adjustment; and (iv) have a comparable belt drive mechanism. These special features considered by Petitioner to be minimum equivalency criteria were not established and published in the bid specifications. An equivalency standard that requires the alternate product to substantially replicate the design elements of the Cybex VR3 line would contravene the prohibitions N.J.S.A. 18A:64A-25.13.

Petitioner requests that the purchase of the fitness exercise equipment by re-bid without specification of brand name and with a listing of special features deemed to be the minimum equivalency criteria. The Board is not persuaded that such a further attempt to define equipment equivalency will avoid a dispute by the competing vendors regarding what lines of exercise equipment are equivalent. No industry standard of equivalency of lines of exercise equipment was presented by Petitioner. The Board determines that it is appropriate that the equivalency determination be made by the Owner based upon the functionality and purpose for which the College seeks to purchase the equipment, rather than expecting a consensus among competing vendors regarding equivalency of their product lines.

The equivalency arguments presented at the hearing represented the opinions of the vendor representatives that their respective company's equipment is superior, and conversely, their competitor's equipment is inferior. No study or independent assessment was presented to support the equivalency opinions of the vendor representatives. Based upon the hearing presentations, the Board is unable to conclude that the Magnum 5000 series equipment is inferior to the Cybex VR3 equipment. The Board is also unable to conclude that the acceptance by the College purchasing agent of the Magnum 5000 series equipment as equivalent in quality and functionality to the specified products, was clearly erroneous, contrary to law, College policy, or otherwise arbitrary, capricious or unreasonable. The Board finds reasonable the acceptance of the Magnum 5000 series equipment as an equivalent alternate product. Accordingly, Petitioner has not satisfied its burden of proof. The petition to set aside the contract award to Current Therapeutics, Inc. is denied.